



**Chartwells**  
So much more than fantastic food

Dear Parent / Guardian,

**\*\*Meal Ordering & Cancellations\*\***

All orders will need to be completed by midnight Tuesday two weeks prior to when they are currently due.

Sickness - The parent needs to call the Chartwells Customer Care Line on 01908 615705 before 9am every day of the child's sickness. A credit is given from the second day onwards.

School trips and other cancellations – 48 hours' notice before 9am prior to the event the parent needs to call the Chartwells Customer Care Line in order for the meal to be cancelled and a credit given.

<b>Deadline to Place Order</b>	<b>For Week Commencing</b>
Tuesday 20 <sup>th</sup> December 2024	Monday 1 <sup>st</sup> January 2024
Tuesday 26 <sup>th</sup> December 2024	Monday 8 <sup>th</sup> January 2024
Tuesday 2 <sup>nd</sup> January 2024	Monday 15 <sup>th</sup> January 2024
Tuesday 9 <sup>th</sup> January 2024	Monday 22 <sup>nd</sup> January 2024
Tuesday 16 <sup>th</sup> January 2024	Monday 29 <sup>th</sup> January 2024
Tuesday 23 <sup>rd</sup> January 2024	Monday 5 <sup>th</sup> February 2024
Tuesday 30 <sup>th</sup> January 2024	Monday 12 <sup>th</sup> February 2024
<b>Tuesday 6<sup>th</sup> February 2024 (NO BOOKINGS REQUIRED)</b>	<b>Monday 19<sup>th</sup> February 2024 (FEBRUARY HALF TERM)</b>
Tuesday 13 <sup>th</sup> February 2024	Monday 26 <sup>th</sup> February 2024
Tuesday 20 <sup>th</sup> February 2024	Monday 4 <sup>th</sup> March 2024
Tuesday 27 <sup>th</sup> February 2024	Monday 11 <sup>th</sup> March 2024
Tuesday 5 <sup>th</sup> March 2024	Monday 18 <sup>th</sup> March 2024
Tuesday 12 <sup>th</sup> March 2024	Monday 25 <sup>th</sup> March 2024

Kind Regards,

The Chartwells Team

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